

The EMI logo is positioned in the top left corner of a black circular area. The letters 'EMI' are in white, with a small teal dot on the 'I'.

EMI.

# Supplier Code of Conduct.

Money in Motion

# Supplier Code of Conduct

## Introduction

At EML our vision is to be recognised as a world leading payments company offering our customers a feature rich, fully embedded payment solution via a simple, single touchpoint. In keeping with this vision, we recognise the importance of managing our supply chain to ensure the goods and services we purchase are provided to us in a manner that respects fundamental human rights, is consistent with our Code of Conduct, and recognises our responsibility to manage the environmental impact of our operations.

In developing this standard, we have benchmarked it to leading international standards such as the United Nations Universal Declaration of Human Rights (**UDHR**) and United Nations Global Compact's (**UNGC**) core values on human rights, labour standards, the environment and anti-corruption and various other leading-edge peer programs in various industries.

## Purpose

This Supplier Code of Conduct (**Code**) applies to all suppliers of goods and services to EML and its subsidiary companies (the **Group**). We expect that our suppliers, whether directly or through their supply chain, conduct themselves in accordance with the principles and standards in this Code and implement suitable management systems and processes. We also expect that our suppliers provide influence and guidance within their own supply chain to adopt the principles and standards in this Code.

## Compliance with the law

Suppliers are required to operate in compliance with all applicable local/regional laws and regulations, including but not limited to those relating to modern slavery, labour, health and safety, and the environment.

The expectations in this Code are not intended to alter or override suppliers' legal, regulatory and contractual obligations and Suppliers' contracts may contain obligations or requirements that are not set out in, or are additional to, this Code.

## Ethics and Business Conduct

EML expects suppliers and their agents to behave ethically and with integrity in all business transactions.

- Any form of corruption, extortion or embezzlement is strictly prohibited.
- Bribes and other means of obtaining undue or improper advantage are not to be offered or accepted.
- Suppliers should observe local custom with respect to gifts, and to not offer or receive gifts that could affect, or be perceived to affect, the outcome of business transactions or are not otherwise reasonable and justified.
- Suppliers should ensure business transactions are made in a transparent and fair manner.
- Suppliers should take all reasonable steps to manage conflicts of interest, whether perceived, potential or real.
- Financial records must be kept in accordance with all applicable accounting practices, legal and regulatory requirements.
- Suppliers will conduct their business in line with fair competition and in accordance with all applicable competition laws.
- Suppliers will not publicly disclose their supply association with EML or the use of EML name or brand elements without EML's prior written consent.
- EML's intellectual property rights are to be respected.

## Modern Slavery, Human Rights and Labour Standards

### Modern Slavery

Modern slavery can take various forms including, slavery, servitude, forced and compulsory labour and human trafficking. EML is committed to utilising ethical suppliers and ensuring that modern slavery risks in EML's supply chain are identified and that steps are taken to address these risks. EML expects suppliers to comply with all applicable modern slavery laws and take steps to ensure that there is no modern slavery in their supply chains or any part of their business operations.

### Human Rights

EML respects fundamental human rights. As set out in EML's Group Human Rights and Modern Slavery Policy and in accordance with the United Nations' Guiding Principles (**UNGPs**) on business and Human Rights and the UDHR, suppliers are expected to recognise and be committed to upholding the human rights of workers.

# Supplier Code of Conduct (continued)

## Modern Slavery, Human Rights and Labour Standards (continued)

### Forced Labour and Inhuman Treatment

- Suppliers will not use any forced, bonded or indentured labour or involuntary prison labour.
- Suppliers will not engage in, or condone, inhumane treatment, include any sexual harassment, sexual abuse, corporal punishment, mental or physical coercion of workers.
- Suppliers will ensure their activities do not contribute toward human exploitation, including human trafficking.

### Child Labour

Suppliers must not engage in practices relating to, or subcontract with organisations, who employ child labour.

### Wages, Benefits and Conditions

- Suppliers will compensate workers in compliance with all applicable local wage laws, including those relating to minimum wages, overtime hours and legally mandated benefits.
- Working hours are not to exceed the legally accepted maximum set by local laws.
- Suppliers are responsible for maintaining the workplace and any living quarters used to house workers in a hygienic and safe manner.

### Diversity

EML recognises that people are its most important asset and is committed to the maintenance and promotion of workplace diversity. Suppliers are expected to respect the diversity of their workforce and others with whom they interact.

EML expects all suppliers will commit to providing an equal opportunity workforce that is non-discriminatory, diverse, inclusive and respectful, and free from harassment and abuse.

### Environment

EML is committed to minimising the impact of its operations, and those of its suppliers, on the environment and expects suppliers to meet all applicable environmental protection laws, regulations and standards. Suppliers are expected to actively manage the environmental impact of their operations.

### Monitoring and Compliance

Suppliers are expected to develop appropriate documentation to demonstrate that they share the values, principles and standards addressed in this Code and with respect to all legal requirements.

EML reserves the right to:

- Review such documentation; and
- Perform any assessments or reviews on supplier practices as part of a continuous improvement plan.

Suppliers must monitor their compliance with this Code, notify EMIL of any significant breaches, allegations of non-compliance or investigation into non-compliance by authorities.

Suppliers are expected to take reasonable steps to address, remedy and prevent reoccurrence of any breach of this Code.

EML reserves the right to disqualify any potential supplier or discontinue business relationships with any current supplier which has failed to comply with this Code.

### Speaking Up

Suppliers can raise concerns about any actual or suspected breach of this Code:

- Directly with their supplier relationship point of contact;
- Via EMIL's external and independent whistleblower provider Your Call Whistleblowing Solutions (**Your Call**).

Concerns can be raised, or disclosures made, anonymously to Your Call via their telephone hotline or online 24/7 via the Your Call website <https://www.Your Call.com.au/report>. Please refer to the Group Whistleblower Policy for further contact details.